

Vaccine Clinic Overview

The Trust understands how vital vaccinations are for older adults. We want our members to have easy access to the vaccines that can keep them healthy. That's why we are partnering with you and CVS to meet members where they are—at your local meeting.



Through CVS, you can host a vaccine clinic at your upcoming retiree meeting. The clinic, administered by CVS, will be at no cost to you or the Trust member and can take place before, during or after your meeting. At this time, we are only offering access to **the flu and COVID vaccines**.

Included in this toolkit are all of the materials that you will need in order to host your vaccine clinic.

Please remember: CVS, the Trust's vaccine provider, requires a minimum commitment of 45 vaccines to conduct the clinic. The minimum commitment amount is based on total vaccines requested, not on total people signed up. The Trust will follow up with you two weeks before the clinic to collect your sign-up sheet. If there are less than 45 vaccine requests, we will need to cancel the clinic. If anything arises last minute, the clinic can be canceled up to two days in advance by contacting the Trust.



It's imperative to have accurate counts for the vaccines to guarantee that everyone who signs up can get a vaccine. Additionally, the Trust will be charged for any unused vaccines after the clinic is completed.

If you have additional questions, please reach out to the Trust at memberexperience@rhac.com.

This toolkit includes:



Member sign-up sheets



Checklist



Frequently asked questions



Space setup requirements



Next steps and what to expect